

## **Stephanie Swanson**

951-222-1234 sswanson@hotmail.com

Straightforward in project oriented tasks, responsible behavior, a natural problem solver who gets the job done, true and loyal to peers, experienced at working in a team-oriented environment as well as individual jobs. Strong willingness to learn how to do any new task given.

### **SKILLS**

- Photoshop - Organizing and Planning - Social Media Marketing - Cash Handling - Professional Communication

### **EXPERIENCE/VOLUNTEERISM**

#### **Marketing Manager, The Ranger Station    2018-2019**

Held the marketing lead position for Santa Rosa Academy's school store and team leader for inventory control and accounting of the vending machines on campus

#### **Community Service Project, Dollars for Diapers    2018**

Organized a community service project that raised \$200+ for local community group, and Volunteered at festivals and to help with other community service projects

#### **Social Media Marketing Work Based Learning Project    Fall 2017**

Worked with a start up-company, and conducted social media research to connect the start-up company with social media influencers. Prepared and communicated data via spreadsheets and formal presentations.

#### **Yearbook Club, Santa Rosa Academy Yearbook Course    2017-Present**

Writing and editing annual publications of the school's 190+ page yearbook

### **EDUCATION**

Santa Rosa Academy, Menifee, California Anticipated Graduation: May 2020

I attend a local charter school with an education focus on technology and character development.

Enrolled in the Business Management Pathway. GPA 3.8