

Speaker Evaluation Form

Speaker: _____

Date of Presentation: _____

Presentation: (Persuasive Speech)

	WEAK	SATISFACTORY	STRONG
Volume: Was the speaker's voice loud enough?	Too loud or too soft	Usually loud enough	Easily heard, with voice loud or soft as required
Diction: Were the speaker's words easy to understand?	Mumbling or monotonous	Usually understood	Clear, easily understood
Pacing: Was the speaker's speed appropriate?	Too fast or too slow	Speed usually good	Good speed, going fast or slow to fit material
Eye contact: Did the speaker use eye contact effectively?	Little or no eye contact	Some eye contact	Frequent eye contact
Gestures: Did the speaker use appropriate gestures?	Few or no gestures used	Occasional gestures used	Gestures used frequently and appropriately
Expression: Did the speaker's voice express feeling?	Little or no expression	Some expression	Consistently expressed appropriate feeling
Understanding of Material: Did the speaker indicate an understanding of the material?	Uncertain or confused delivery	Usually in control	Strong, purposeful presentation
Effect on Audience: Did the speaker make it easy for you to understand and to be interested in what was said?	No enthusiasm, dull	Showed enthusiasm for subject	Created enthusiasm or other appropriate feeling in audience
Appearance: Did the speaker dress for the presentation?	Too casual	Satisfactory appearance	Professional, sharp, impressive
Poise, Assurance, Confidence:	Nervous, distracting mannerisms	Usually confident	Excellent posture, in control
Time: Did the speaker stay within the time limit?	Under or over	Close to time limit	2~4 minutes
Visual Aide:	Absent or needs help	Satisfactory	Creative, appropriate, attention-grabber

Content and Organization

	WEAK	SATISFACTORY	STRONG
Introduction: Did the speaker let you know immediately what the speech would be about?	Introduction dull, confusing	Made topic clear	Made topic clear and created interest in it quickly
Body of Speech: Did the speaker lead you steadily from one idea to the next, with examples where needed? Main ideas related directly to thesis. Logical arguments and opposing arguments presented.	Disorganized, confused, opposing arguments not presented	Ideas seemed to be connected, opposing arguments presented but not refuted	Well organized, maintained high interest, opposing arguments presented and refuted
Summary or Conclusion: Did the speaker end the speech logically?	Trailed off at the end	Let you know the speech was over	Tied up loose ends but left you wanting to hear more