

Habit 3 Fill In The Blank:

1. There are _____ “time quadrants” in chapter 3 and they are either urgent, not urgent, _____, or not important.

The Procrastinator:

2. The _____ is the person that dwells on urgency.
3. They thrive under _____

The Prioritizer:

4. The Prioritizer represents things that are _____, but not urgent, like building friendships, planning ahead, _____, exercise, and doing homework.
5. The results of being in Q2 are:

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The Yes-Man:

6. The Yes-Man represents things that are _____, but not important.
7. The Yes-Man tries to please everyone else’s _____.
8. The results of being too much in Q3 are:

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The Slacker:

9. Q4 thinks of everything as not _____ and not _____
10. The Slacker loves:

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Planning:

11. Big Rocks are things that you really need to _____ for the week or month.
12. Pebbles are the things that you can do that aren’t _____ but need to be done for the week or month.

Courage VS Comfort:

13. The comfort zone is _____ and you should feel safe and

14. secure in this zone.
_____ , _____ , and _____
included.