

Career Journal Guidelines

Procedure

1. Use upper case letters to write the name of the specific career as a heading.
2. Use a minimum of two sources of information including Internet websites and other resources that enable you to complete the requested information.
3. Summarize the information using a bullet format and the sub-headings listed below:
 - Correct Name of the Career
 - Education and/or Training Required.
 - Responsibilities and Daily Activities.
 - SalaryRange
 - Documentation of Sources
 - Self-Reflection
4. List in bullet five (the documentation of sources) the Internet websites and other resources used. All sources should be listed in the proper format
5. Use a few sentences to describe in bullet six (the self-reflection) your level of interest in this profession and why you would or would not pursue this career option.