

# Business IV Capstone Course

Class website: [jenkinsbusiness.weebly.com](http://jenkinsbusiness.weebly.com)

email: [tjenkins@sra.mn](mailto:tjenkins@sra.mn)

**Welcome** to Business IV. This class will give you the confidence and skills to make responsible financial decision. I'm looking forward to observing and working with you as you take the first steps in building life-long wealth and use your knowledge to build a business skill-set that will support your future endeavors.

## Course Description:

In this course you will gain expert knowledge from world-renowned financial advisor, Dave Ramsey and his team of experts using Foundations in Personal Finance curriculum. Lessons will be interactive, hands-on, and students will leave with tools to be financially successful as you begin to build your financial wealth. Second semester the class will collaborate with the other capstone courses on campus to complete various projects incorporating real-world scenarios to bring concepts to market.

## Requirement for all Business IV students:

All Business IV students are required to do one of the following:

1. Complete an internship with a business in the community (60 hours minimum time) to earn credit on your high school transcript that will read "Business Internship" **OR** (30 hours minimum **AND** the capstone project)
2. Complete a capstone project where you will put to use all the skills you've learned in business over the course of the Business Pathway at SRA.

**Due no later than May 1, 2020.**

The capstone project can be tailored to your career goals; however, reading and completing a project on **Great By Choice**, by Jim Collins is required. See Mrs. Jenkins for guidance.

## Business Capstone Course Unit Names:

Fall Semester

1. Savings and Budgeting
2. Credit and Debt
3. Concept to Consumer

Spring Semester

4. Logistics and Analytics
5. Financial Planning and Insurance
6. Income Taxes and Giving

## **Grading Policy:**

Your grade will come from a variety of assignments, including group work, public speaking, quizzes, presentations, tests, and participation. **All assignments are due at the beginning of class.** No exceptions! No name and date, no credit. In most cases if a student misses a group presentation day he/she will have to make up their portion, but with one grade lower penalty. Late work is accepted up one week passed its due date for up to 50% credit. After 5 school days late assignments will not be accepted or able to be made up.

100-98% = A+    89-88% = B+    79-78% = C+    69-68% = D+    <60% = F  
97-93% = A    87-83% = B    77-73% = C    67-63% = D  
91-90% = A-    81-80% = B-    71-70% = C-    61-60% = D-

**Grading breaks down: 40% assessments and presentations, 30% assignments, Final 20%, 10% participation**

**\*Without completing an internship or capstone project by May 1, 2020 you will receive a D in the course and will not receive the Business Academy Cord.**

**Pathway Grade Policy: You must receive a C or higher to move on to the next course in the pathway.**

**Tardy Policy:** See Student Handbook for school policy.

**Tutoring Schedule:** Tuesdays from 2:50-3:50. Mandatory if you have below a C in class.

## **Daily Supplies:**

- An alert, ready-to-be challenged mind-set
- Foundations in Personal Finance workbook (provided)
- Your laptop, charged.
- Notebook for class notes/Assignments
- Blue or black ink pens
- Highlighters

## **Donations much needed for the class:**

Cleaning wipes, hand sanitizer, and tissue

## **Absences:**

If a student misses 1 day he/she has 1 day to make up the work without consequence. If he/she misses 2 days then he/she has 2 days to make up the work, etc... \*Daily schedule is posted on the class website- students can get their make up work from the site for most cases.

**Note:** I will not pursue you for absent work. It is your responsibility to get it turned in.

Teamwork is vital to a successful organization; therefore, it's important for each member to be present when teams are presenting projects. In most cases if a student misses a group presentation day he/she will have to make up their portion, but with one grade lower penalty.

**Rules to live by:**

- Be on time! You must be in your seat and ready to work when class starts.
- Be prepared! Bring daily-required materials to class every day!
- The teacher dismisses the class, not the bell!
- Demonstrate positive character traits at all times.
- Look teachers and fellow students in the eye when speaking with them.
- Students will allow girls/women to exit a room before boys/men.
- Students will respond with Yes, Sir; No, Ma'am, Please, Thank you, etc...
- Meet your teacher at the door of the classroom before class begins with a handshake and/or greeting each day.
- Students will stand and greet important guests that enter the classroom such as board members, guest speakers, etc...
- Students will greet other adults by their title such as Mr., Mrs., Ms., Dr., etc... No first names are to be used by students when addressing adults.

**Discipline Policy:**

Please see the Student Handbook at [www.sra.mn](http://www.sra.mn)

**Dress/Uniform Code:** All students, regardless of their track, are required to wear school uniforms and follow the dress code while on campus and participating in off campus activities unless otherwise permitted by administration.

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I have read and understand Mrs. Jenkins class syllabus and understand if I have questions I can email her at [tjenkins@sra.mn](mailto:tjenkins@sra.mn)

Tutoring Hours: Tuesdays 2:50-3:50

I am fully aware that an internship consisting of 60 hours must be completed, **OR** a Capstone project must be completed.

\*If the Capstone project is chosen it must be turned in no later than May 1, 2020.

\*The intern hours must be approved by Mrs. Jenkins and completed by the end of the Spring semester.

Student Name (print): \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Name (print): \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian's best phone number:

Parent/Guardian's email:

